

**MINUTES**  
**MATAGORDA COUNTY COMMISSIONERS' COURT MEETING**  
**MATAGORDA COUNTY COURTHOUSE**  
**1700 SEVENTH STREET, BAY CITY, TEXAS 77414**  
**9:30 A.M., MONDAY, MARCH 22, 2021**  
**VIA ZOOM TELECONFERENCE**

**Call to Order**

This **Regular Session** of the Matagorda County Commissioners' Court was called to order at 9:30 A.M., Monday, March 22, 2021, via Zoom video teleconference (due to circumstances pertaining to COVID-19), with County Judge McDonald presiding.

Others present on the video teleconference were as follows: Jennifer Chau, Kristen Kubecka, Loretta Griffin, Jessica Shepard, Karla Lewis, Tressa Leadford, Jimmy Galvan, Bobby Seiferman, Lisa Krobot, Viviana Castillo, Kristi Lee, Shantel Summers, Robert Thompson, Becky Cook, Layne Lucas, Mike Smith, Shannon Longoria, Crystal Morones and Stephanie Wurtz.

**1. Certification of quorum**

County Judge McDonald certified a quorum in attendance with Commissioner Cook, Commissioner Pollard, Commissioner Shimek and Commissioner Frick.

**2. Pledge of Allegiance – Commissioner Cook**

**3. Texas Pledge – Commissioner Cook**

**4. Prayer – Commissioner Frick**

**5. Consideration and possible action regarding approving Commissioner's Court Minutes for March 15, 2021**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Pollard, with all others concurring, to approve Commissioner's Court Minutes for March 15, 2021. Motion carried. Vote 5 ayes 0 nays

**6. Consideration and possible action regarding contracts for the use of the Matagorda County Fairgrounds facilities**

This being the next item for business, no action required.

**7. Consideration and possible action to approve an extension of the Matagorda County Declaration of Disaster for COVID-19 beginning on March 22, 2021, and ending on April 26, 2021**

This being the next item for business, motion was duly made by Judge McDonald and seconded by Commissioner Pollard, with all others concurring, to approve an extension of the Matagorda County Declaration of Disaster for COVID-19 beginning on March 22, 2021, and ending on April 26, 2021. Motion carried. Vote 5 ayes 0 nays

**8. Consideration and possible action to approve a Resolution in opposition to Senate Bill 234 and House Bill 749**

This being the next item for business, motion was duly made by Judge McDonald and seconded by Commissioner Shimek, with all others concurring, to approve a Resolution in opposition to Senate Bill 234 and House Bill 749. Motion carried. Vote 5 ayes 0 nays

**9. Consideration and possible action to approve a Permit Application for utility installation in a county right of way or easement from The Aspen Utility Company, LLC for a fiber optic line under Yupon Drive in Precinct #1, Matagorda County**

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Frick, with all others concurring, to approve a Permit Application for utility installation in a county right of way or easement from The Aspen Utility Company, LLC for a fiber optic line under Yupon Drive in Precinct #1, Matagorda County. Motion carried. Vote 5 ayes 0 nays

**10. Consideration and possible action to accept the Deputation of Yesenia Jaimes as Deputy County Clerk**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Pollard, with all others concurring, to accept the Deputation of Yesenia Jaimes as Deputy County Clerk. Motion carried. Vote 5 ayes 0 nays

**11. Consideration and possible action to authorize Lisa Krobot to hire Jacob Hill as Animal Control Officer at a rate of \$13.50 an hour due to his experience. This is within the Environmental Health Department's budget**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Shimek, with all others concurring, to authorize Lisa Krobot to hire Jacob Hill as Animal Control Officer at a rate of \$13.50 an hour due to his experience. This is within the Environmental Health Department's budget. Motion carried. Vote 5 ayes 0 nays

**12. Consideration and possible action to approve issuance of a county cell phone to Jacob Hill, Animal Control Officer, in the Matagorda County Environmental Health Department**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Shimek, with all others concurring, to approve issuance of a county cell phone to Jacob Hill, Animal Control Officer, in the Matagorda County Environmental Health Department. Motion carried. Vote 5 ayes 0 nays

**13. Consideration and possible action to approve the Matagorda County Interlocal Agreement for Matagorda County Drainage District #2 to provide investment services for January 1, 2021 – December 31, 2021, and allow the County Judge to sign**

This being the next item for business, motion was duly made by Commissioner Pollard and seconded by Commissioner Frick, with all others concurring, to approve the Matagorda County Interlocal Agreement for Matagorda County Drainage District #2 to provide investment services for January 1, 2021 – December 31, 2021, and allow the County Judge to sign. Motion carried. Vote 5 ayes 0 nays

**14. Consideration and possible action to approve an Equipment Service Agreement between Matagorda County and BCOS Office Technologies to lease a Konica/Minolta Bizhub 450I 45PPM Monochrome MFP for 60 monthly payments of \$191.40**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Shimek, with all others concurring, to approve an Equipment Service Agreement between Matagorda County and BCOS Office Technologies to lease a Konica/Minolta Bizhub 450I 45PPM

Monochrome MFP for 60 monthly payments of \$191.40. Motion carried. Vote 5 ayes 0 nays

**15. Consideration and possible action to replace “Equipment Maintenance Terms and Condition” originally included as part of the proposal packet with Texas Directive TX-DIR-CPO-4439 Master Lease Agreement in the award of Order Number 10840 to BCOS Office Technologies on March 1, 2021, agenda item #14**

This being the next item for business, motion was duly made by Judge McDonald and seconded by Commissioner Shimek, with all others concurring, to replace “Equipment Maintenance Terms and Condition” originally included as part of the proposal packet with Texas Directive TX-DIR-CPO-4439 Master Lease Agreement in the award of Order Number 10840 to BCOS Office Technologies on March 1, 2021, agenda item #14. Motion carried. Vote 5 ayes 0 nays

**16. Consideration and possible action to approve an Equipment Lease Agreement between Matagorda County and BCOS Office Technologies to lease a Konica/Minolta Bizhub 4501 45PPM Monochrome MFP for 60 monthly payments of \$176.40**

This being the next item for business, motion was duly made by Judge McDonald and seconded by Commissioner Frick, with all others concurring, to approve an Equipment Lease Agreement between Matagorda County and BCOS Office Technologies to lease a Konica/Minolta Bizhub 4501 45PPM Monochrome MFP for 60 monthly payments of \$176.40. Motion carried. Vote 5 ayes 0 nays

**17. Consideration and possible action to approve an invoice from the following Departments: Matagorda County Extension Office, Matagorda County Sheriff’s Department, Precinct #1 and Precinct #3**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Shimek, with all others concurring, to approve an invoice from the following Departments: Matagorda County Extension Office, Matagorda County Sheriff’s Department, Precinct #1 and Precinct #3. Motion carried. Vote 5 ayes 0 nays

**18. Consideration and possible action to approve Matagorda County Treasurer’s Office Monthly Report for January 2021**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Shimek, with all others concurring, to approve Matagorda County Treasurer’s Office Monthly Report for January 2021. Motion carried. Vote 5 ayes 0 nays

**19. Consideration and possible action to approve Matagorda County Treasurer’s Office Monthly Investment Report for January 2021**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Pollard, with all others concurring, to approve Matagorda County Treasurer’s Office Monthly Investment Report for January 2021. Motion carried. Vote 5 ayes 0 nays

**20. Consideration and possible action to approve Payment of Demand Bills**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Cook, with all others concurring, to approve Payment of Demand Bills. Motion carried. Vote 5 ayes 0 nays

21. **Consideration and possible action to approve Emergency Amendments**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Shimek, with all others concurring, to approve Emergency Amendments. Motion carried. Vote 5 ayes 0 nays

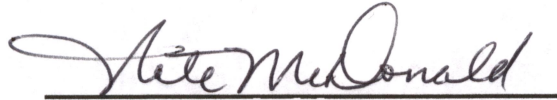
22. **Public Comments**

This being the next item for business, no action required.

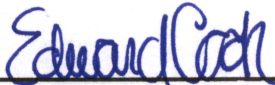
23. **Adjournment**

Motion was duly made at approximately 10:08 a.m. by Commissioner Cook and seconded by Commissioner Frick, with all others concurring, to adjourn the meeting. Motion carried. Vote 5 ayes 0 nays

Approved in Open Court, the 29<sup>th</sup> day of March, 2021.



**NATE McDONALD**  
County Judge



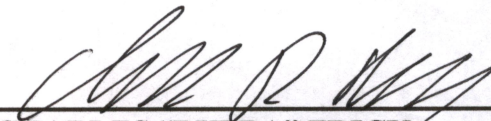
**EDWARD "BUBBA" COOK**  
Commissioner Precinct No. One



**KENT POLLARD**  
Commissioner Precinct No. Two

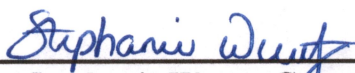


**TROY SHIMEK**  
Commissioner Precinct No. Three



**CHARLES "BUBBA" FRICK**  
Commissioner Precinct No. Four

ATTEST:



**Stephanie Wurtz, County Clerk**

